



INTERFAITH ALLIANCE
OF IOWA
PROTECTING FAITH AND FREEDOM

Interfaith Alliance of Iowa celebrates religious freedom by championing the rights of individuals, promoting policies that protect both religion and democracy, and empowering diverse voices to challenge extremism. It empowers progressive people of faith and no faith to use their voice and be active in the civic process.

DIRECTOR OF DEVELOPMENT AND COMMUNITY ENGAGEMENT

Reports to: Executive Director
Office Location: Des Moines
Status: Full-Time Exempt
Benefits: Paid time off for vacation and sick leave; Healthcare insurance;
Retirement Account

The Director of Development and Community Engagement will work with the Executive Director to promote the mission and goals of the organization through leadership in the areas of fund development, community engagement, and program management.

Duties & Responsibilities include:

- Fund Development: Strengthen current fundraising strategies, increase donor base, and develop new initiatives to enhance organizational growth. Work with the Development Committee to achieve organizational goals.
- Donor Relations: Actively engage current donors. Identify and develop relationships with prospective donors in supporting the work of the organization.
- Grant Writing: Lead the efforts to identify and acquire new grant opportunities to support the administration and program capacity of the organization.
- Community Engagement: Expand the presence of the organization and its relationships with diverse communities.
- Programs: Provide staff support for current or new organization programs, as needed.
- Collaboration: Participate in opportunities with ally groups to build relationships and enhance the mission and goals of the organization.
- Team Player: Provide support and assistance to other staff in the overall work of the organization, as needed.

Qualifications and skills:

- Fully committed to the mission and work of the Interfaith Alliance of Iowa.
- Ability to work with people of all faiths and no faith and other diverse communities in a positive and constructive manner.
- Minimum of three years experience and demonstrated proficiency in fundraising and donor relations. Experience with donor database systems, preferred.
- Grant writing experience with demonstrated success.
- Commitment and ability to work collaboratively with colleagues in and outside of the organization.
- Experience and comfort with public speaking.

- Excellent writing skills required.
- Must be detail-oriented and organized with good time management skills.
- Willingness to work flexible hours and travel, as needed. Valid driver's license, insurance, and reliable transportation required.

Interfaith Alliance of Iowa is an equal opportunity employer and does not discriminate on the basis of race, color, religion, creed, national origin, sex, age, marital status, familial status, sexual orientation, gender identity, mental or physical disability, political affiliation, or any other characteristic protected by federal, state or local law.